



Intra-organisational prosocial behaviour within community social service providers that have new government contracts

INFORMATION SHEET FOR PARTICIPANTS

Tēnā koe/ Tēnā koutou katoa / Malo e lelei

You are invited to take part in this research. Please read this information before deciding whether or not to take part. If you decide to participate, thank you. If you decide not to participate, thank you for considering this request.

Ko wai ahau / Who am I?

My name is Sara Passmore and I am a Doctoral student in Public Policy at Te Herenga Waka—Victoria University of Wellington. This research project is work towards my PhD thesis.

Nō Tonga mē Ūropi ōku tīpuna

Ko Tu’i Kanokupolu te iwi

Ko Fonua te hapū

I whānau mai ai i Awakairangi

Kei Moera au en noho ana

Ko Sara Passmore tōku ingoa

He aha te whāinga mō tēnei rangahau / What is the aim of the project?

This project aims to understand the relationship between a government contract being awarded and changes in the pro-social behaviours of workers in community organisations delivering social services. For this study, pro-social behaviours are defined as the sorts of things you on behalf of others rather than for yourself, and for the benefit of your organisation. These might include staying late, helping colleagues, sharing information, but also things like hiding information, not following policies, or bending the rules.

Your organisation’s participation will support this research as one of three case studies that identify any changes in behaviours that occur when a contract is awarded, how workers in organisations perceived these changes, and whether the changes can be attributed to government contracting arrangements.

Ka pēhea tō āwhina mai / How can you help?

You have been invited to participate because of your involvement with one of three community organisations that have consented to participate in a study about the effects of government contracts for delivering social services. If you agree to take part, I will interview you at your organisation's main location or office. I will ask you questions about pro-social behaviours at work before and after the government contract was in place. The interview will take around an hour. I will audio record the interview with your permission and write it up later. You can choose to not answer any question or stop the interview at any time, without giving a reason. You can withdraw from the study by contacting me at any time within a calendar month of the interview taking place. If you withdraw, the information you provide will be destroyed or returned to you.

Your principal/director/head has provided us with an assurance that your participation (or not) in this research, including withdrawal during the study, will not affect your relationship/employment with the organisation.

Ka ahatia ngā kōrero ka tukuna mai / What will happen to the information you give?

This research is confidential. This means that the researcher named below will be aware of your identity, but the research data will be combined, and your identity will not be revealed in any reports, presentations, or public documentation. However, you should be aware that in small projects your identity might be obvious to others. While confidentiality of the research data is guaranteed, confidentiality of participation is not guaranteed to participants.

Only my supervisors and I will read the notes or transcript of the interview. Identifiable information will be kept securely and destroyed by 09 November 2025. The interview transcripts, summaries and any recordings will be kept securely and destroyed on 30 June 2032.

He aha ngā hua o te rangahau / What will the project produce?

The information from my research will be used in my PhD dissertation, and academic publications and conferences.

Ki te whakaae mai koe, he aha ō mōtika hei kaitautoko i tēnei rangahau / If you accept this invitation, what are your rights as a research participant?

You do not have to accept this invitation if you don't want to. If you do decide to participate, you have the right to:

- choose not to answer any question;
- ask for the recorder to be turned off at any time during the interview;
- withdraw from the study within a calendar month of the interview taking place;
- ask any questions about the study at any time;
- receive a copy of your interview transcript;
- be able to read any reports of this research by emailing the researcher to request a copy.

Mehemea ngā pātai, he raruraru rānei, me whakapā ki a wai / If you have any questions or problems, who can you contact?

If you have any questions, either now or in the future, about this research please feel free to contact either:

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Supervisor:

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School: School of Government

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Supervisor:

Name: Dr Barbara Allen

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barbara.allen@vuw.ac.nz

Your organisation provides access to an employee assistance program and/or appropriate professional supervision. To access this support [contact details here]

Helpline services are available that offer support, information and help for you and your family, whānau and friends. All the services listed here are available 24 hours a day, seven days a week unless otherwise specified.

- Need to talk? Free call or text [1737](tel:1737) any time for support from a trained counsellor.
- [Lifeline](tel:0800543354) – 0800 543 354 (0800 LIFELINE) or free text 4357 (HELP).
- [Youthline](tel:0800376633) – 0800 376 633, free text 234 or email talk@youthline.co.nz or online chat.
- [Samaritans](tel:0800726666) – 0800 726 666
- [Suicide Crisis Helpline](tel:0508828865) – 0508 828 865 (0508 TAUTOKO).
- [Healthline](tel:0800611116) – 0800 611 116

He kōrero whakamārama mō HEC / Human Ethics Committee information

This research has been approved by the Te Herenga Waka—Victoria University of Wellington Human Ethics Committee (0000031172).

If you have any concerns about the ethical conduct of the research you may contact the Te Herenga Waka—Victoria University of Wellington HEC Convenor, Associate Professor Rhonda Shaw, by emailing hec@vuw.ac.nz.